

# TUDDENHAM ST MARY PARISH COUNCIL

## Draft Minutes of the meeting of the Parish Council of Tuddenham St Mary, held in the Cricket Pavilion on Tuesday 16<sup>th</sup> October 2012

### **Present:**

Cllr R Lawson, Chairman  
Cllr Rona Burt,  
Cllr M Dunnett  
Cllr P Hope

Cllr Karen Soons  
Cllr A Tilbrook

### **In Attendance:**

Mrs L Francis, Clerk  
PCSO Dawn Rowan

Cllr Roger Lawson took the chair as Cllr Rona Burt had informed the council that she would be delayed because she had to attend an earlier meeting.

### **Public Forum**

No members of the public were in attendance at the meeting.

### **1. Apologies for Absence**

Cllr M Lawson had pressing work commitments and was unable to attend the meeting.  
The parish council agreed to accept his apologies.

### **2. Declarations of Interest**

Cllr Mark Dunnett declared an interest in item 9.

### **3. Reports from outside bodies**

- i. Mildenhall SNT: PCSO Dawn Rowan confirmed that there had been no recorded crimes between 17<sup>th</sup> July and 16<sup>th</sup> October 2012. A speed check had been carried out by PC John Gowing but there had been no offenders. The team is tackling problems regarding anti-social behaviour, noise and burglary in Mildenhall town. There are still problems with parking in the High Street in Tuddenham. Some motorists had been blocking the pavement and they were being asked to park as near to the kerb as possible. It was noted that a road sign, warning that Temple Bridge was closed, had been turned round the wrong way. The clerk will inform Highways Department.
- ii. There had been no report from the County Council. It was noted that Cllr Noble was expected to be present at the same meeting as Cllr Rona Burt earlier in the evening.
- iii. At this point in the meeting, Cllr Burt arrived and gave her monthly report as District Councillor. The report will be circulated in the correspondence folder. With regard to Parish Council matters, she noted that the old notice-board should be removed from the village hall site. Mr Gordon Brown had still not been contacted with regard to the path near the boundary of his land and the bus shelter is currently in a mess.
- iv. There was no report from the SVPT as Mrs Peters had been unable to attend the meeting.

### **4. To approve the minutes of the meeting held on 18<sup>th</sup> September**

The minutes of the meeting were taken as read, approved and signed by the chairman.

### **5. Matters Arising from the minutes**

- i. Bridleway, Hall Farm. The footpaths officer had informed the clerk that he was going to speak directly to the complainant about his allegation that some gates were locked along the bridleway.
- ii. Village Hall Committee – It was noted that the clerk had written to the committee nominating Cllr Adam Tilbrook as the official Parish Council representative on the Village Hall Committee in accordance with the rules of the constitution of the VHC.

**Matters Arising, contd.**

iii. Parish Council website. The clerk had attended a course at SALC introducing the new OneSuffolk website. She suggested that perhaps one of the councillors could also undergo training to help set up and manage the site. Cllr Tilbrook agreed to be nominated.

iv. Byelaw to prevent parking on the village green – The clerk had consulted the legal services department at the district council and had been informed that the administration involved in setting up a byelaw was in fact their responsibility. The clerk therefore authorised the solicitor to proceed according to the wishes of the Parish Council.

**6. Councillor Training**

The clerk had been notified of forthcoming SALC training sessions which were being held at Red Lodge. Councillors Adam Tilbrook, Mark Dunnet and Karen Soons agreed to attend some of the sessions. The clerk will inform Red Lodge parish clerk.

**7. Correspondence**

Two representatives of Tuddenham St Mary Parish Council have been invited to attend a meeting to identify community needs with regard to the Play and Open Spaces Supplementary Planning Document. Cllr Rona Burt and Cllr Mark Dunnett agreed to attend the meeting on 14<sup>th</sup> November at 7 pm in the FHDC Council Offices.

**8. Finance**

i. The council confirmed and authorised payments for the current month as detailed on the list which is attached to the minutes

ii. **The Parish Council authorised the replacement of Unit 17 lighting unit in Higham Road. The cost was estimated to be £856.20 + VAT.**

**9. Planning Matters**

i. **F/2012/0584/HOU**, Demolition of existing stable yard and reconstruction of new stable yard. Chaise House Stables, The Green, Tuddenham. Cllr Dunnett left the room.

The Parish Council considered the application and raised no objections to the proposals. The clerk will inform the planning officer.

Cllr Dunnett re-joined the meeting.

**10. Councillors' Reports**

**Cllr Tilbrook** noted that the new grass had been established on the green. He had received comments about the untidy state of the churchyard. Cllr Dunnett will pass on the comments to the PCC.

**Cllr Rona Burt** noted that a house near the church had a fence which was too low to restrict the movement of a large dog which could escape from the garden. She also authorised the replacement of the Christmas Tree on the green using her Chairman's allowance. It is important that a rooted tree is obtained and it was agreed that the balance of the cost should be met from Parish Council funds. Cllr Tilbrook agreed to source an appropriate tree which would be restricted to a height of 6ft to allow for the usual lighting decorations in December.

**11. Date of Next Meeting**

The next meeting of the parish council will be held in the Cricket Pavilion on Tuesday 20<sup>th</sup> November 2012. Cllr Karen Soons regretted that she will be unable to attend. The meeting closed at 8.40 p.m.

Signed.....Chairman

Date.....