

TUDDENHAM ST MARY PARISH COUNCIL

Minutes of the Meeting of Tuddenham St Mary Parish Council
Held via Zoom, on Monday 2nd November 2020 at 7:30pm

Councillors present: Cllr. A. Long (AL), Cllr. C. Unwin (CU), Cllr. M. Fitzjohn (MF), Cllr. N. Crockford (NC) & Cllr. K. Soons (KS) & Cllr. J. Kendall (both arr.7:39pm).

Present: Clerk – Vicky Bright. Cllr. Colin Noble, (Suffolk County Council). Chris Compson, (TPFMC). Rob Gray, (Umbrella).

ITEM	<u>Public Forum – LGA 1972, Section 100(1):</u> One member of public was in attendance.
20/11/1	<u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u> None. <u>Absent:</u> None.
20/11/2	<u>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</u> None.
20/11/3	<u>Reports from Outside Bodies:</u>
i)	SCC – County Councillor – Cllr. Colin Noble and gave the following report attached. See Appendix 1
ii)	WSC – District Councillor – Cllr. Brian Harvey sent his apologies, and sent his monthly report attached. See Appendix 2
iii)	Police Report None.
20/11/4	<u>To Approve the Minutes of the Parish Council Meeting held on 7th September 2020</u> <u>Resolved 20/11/4.01</u> The minutes of the meeting held on 7 th September 2020 were adopted as true statements and signed by the Chairman of the meeting (AL).
20/11/5	<u>Highways Matters:</u>
i)	Update on Outstanding Highways Issues SCC; <ul style="list-style-type: none">• Temple Bridge – No update. Clerk to chase.• High Street / Higham Road Issues – Following a site visit with Ben Cook (SCC Highways), the following actions have been agreed; The Green:

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- Pothole adjacent to the smaller green area has been raised as a defect in accordance with HMOP for repair, an observation for the smaller one has also been noted and providing there is enough material left this will get done. As discussed in line with the HMOP Covid-19 amendments this order is classed as a Cat 6 – 6-month repair.

High Street:

- Bus stop area, outside the church and the junction area with Higham Road will go forward for some design and review of the levels to look at options for the surface water ponding. No date has yet been confirmed.
- Footway opposite Bakers Way area was remedial works to raise the kerb line following the surface dressing.

Higham Road:

- Drainage – Awaiting an update from drainage team on the routine cleanse.
- Verge deterioration – Awaiting information.

Higham Road Cross Road:

- Information is pending from the LHB team (SCC) to clarify the monitoring of the improvement scheme put in place in 2018, and whether any further improvements may be possible.
- **Highways gates** – The update from Highways, per the email from Cllr. Soons on 9th September is that the design is completed and they are now awaiting up-to-date quotes from the suppliers to be able to confirm the construction costs, once they have these and once the checks and operational planning is complete they will give a works date.

ii)

VAS Data & Update on New Posts Installation

The update from Highways, per the email from Cllr. Soons on 13th September is that our request is now a medium priority, and Highways are working through a backlog of applications, which they hope to have completed by December 2020, with our posts hopefully being installed in Spring 2021.

iii)

Discuss action to take Ref: HGV & Quarry traffic coming through the village

It was suggested by Ross Walker, SCC that if we can gather enough evidence to quarry traffic not adhering to their traffic plan, then we can present this for enforcement. It was agreed that the speed and frequency are the main issues.

Cllr. Kendall proposed and Cllr. Soons seconded a proposal to contact Allen Newport, Frederick Hiams and the Parish Councils of; Higham, Icklingham, Kentford, the Fornham's, Cavenham & Lackford etc. and circulate to them our previously proposed suggestion of a A14/A11 link road, to gather support for the proposal before re-submitting to Highways and the LEP and our MP.

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iv)

It was agreed that the Clerk would put together a proposal from the previous submission and contact the Parish Councils to establish any interest in support.

Quiet Lanes Scheme & SCC Funding – To discuss declaring an interest for Icklingham Road, The Green

Cllr. Soons proposed and Cllr. Long seconded the proposal to register an interest in the scheme for an application for Icklingham Road, as a Quiet Lane.

Resolved 20/11/5.01

It was agreed to register an interest and for Rob Gray to lead the application, as part of a Working Party, to include Rob Gray, Cllr. Unwin and Cllr. Crockford.

20/11/6

i)

Planning Matters:

DC/20/1412/FUL - Two storey building for workshop and storage facility, with office space on the first floor (following demolition of existing agricultural steel frame shelter) Location: Office/store Building, Nethercroft Farm, Sandy Drove, Tuddenham
Resolved 20/11/6.01

No objections to application DC/20/1412/FUL.

ii)

SCC/0063/20F Proposal: Minor extension to Cavenham Quarry for the extraction, processing, sale and distribution of sand and gravel and subsequent restoration using inert materials together with the use of the existing access. Minor extension to Cavenham Quarry for the extraction, processing, sale and distribution of sand and gravel and subsequent restoration using inert materials together with the use of the existing access. Location: Cavenham Quarry, Cavenham Road, Tuddenham
Resolved 20/11/6.02

It was agreed to object to the application. See **Appendix 3** for the Parish Councils objections and comments.

iii)

SCC/0064/20F Proposal: Planning application for a minor western extension to Cavenham Quarry for the extraction, processing, sale and distribution of sand and gravel and subsequent restoration using inert materials together with the establishment of a replacement recycling facility with the continued use of the existing processing plant, ancillary infrastructure and access. Also, to allow for an alternative restoration scheme for the existing quarry using inert materials on land at Cavenham Quarry. Location: Cavenham Quarry Allen Newport Ltd Cavenham Road Tuddenham

Resolved 20/11/6.03

It was agreed to object to the application. See **Appendix 3** for the Parish Councils objections and comments.

iv)

SCC/0075/20F Proposal: Variation of conditions 1 and 2 attached to planning permission reference F/15/0110 to allow for the retention and operation of the asphalt plant and associated infrastructure until 31 December 2024 and restoration of

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the land by 31 December 2026 Location: Cavenham Quarry, Marston's Pit, Cavenham Road, Tuddenham,

Resolved 20/11/6.04

It was agreed to object to the application. See **Appendix 4** for the Parish Councils objections and comments.

v)

West Suffolk Local Plan (Regulation 18) Issues and Options October 2020 Consultation

West Suffolk Local Plan – Issues and Options consultation - Tuesday 13 October (9am) to Tuesday 22 December (5pm) 2020

The issues and options consultation documents will be available to view as soon as the consultation starts at <https://westsuffolk.inconsult.uk/>. You do not need to register to view the documents but you will need to register to send us your comments via the system. This is the most efficient and effective way to send us your views. Although we would prefer you to use the online system, comments made by email or letter will still be accepted. These will be summarised by the policy team and entered into the online system so that other people can see them and they can be included in reports. Unless you are registered you will not be able to view other people's responses. Anonymous responses will not be accepted.

The issues and options documents that are being consulted on are:

- West Suffolk Local Plan – Part One – Developing a Spatial Strategy
- West Suffolk Local Plan – Part Two – Local Issues
- West Suffolk Local Plan – Part Three – Settlements
- Sustainability Appraisal
- Habitats Regulations Appraisal
- Sustainable Settlements Study

Public consultation events - due to COVID-19 we are unable to hold public consultation events at this time, however, we are running an online virtual exhibition between 13 October to 22 December 2020. The virtual exhibition will be open for anyone to join and you will have the chance to read through information, ask the project team questions and provide feedback via the council's online consultation system. You will be able to access the virtual exhibition from 13 October by clicking the link on the consultation homepage. Live chat will be available with planning officers in the virtual exhibition space during the consultation period. There will be additional hours for live chat on launch day 13 October: 10am-12pm and 2-6pm. But generally live chat will be 10am-12pm and 4pm to 6pm on Mondays, Wednesdays, and Fridays. On the consultation closing day, the live chat will be available 10am-12pm and 2-5pm. Once consultation is live - visit the exhibition <https://westsuffolk.exhibition.app/>

20/11/7

Councillor & Community Reports:

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| i) | Village Hall Committee Report
None and no update. |
| ii) | Tuddenham Playing Field Committee Report
Chris Compson advised the Council that due to Covid-19 the Fireworks on 5 th November are cancelled. The committee has this year had the pavilion rewired and have a small amount of money for some planned improvements. |
| iii) | The Green – Community Fibre Partnership Update & Mobile Phone Signal in the Village
No date yet. |
| 20/11/8 | |
| i) | <u>Parish Matters:</u>
Tree works in Play Area Quotes
The Clerk presented two quotes from DM Tree & Landscape, and one from Tilbrook's to remove the dead Elm Tree on the boundary of the play area. The issue was discussed and it was agreed to accept the quote from DM Trees.
<u>Resolved 20/11/8.01</u>
It was agreed to accept the quote from DM Tree & Landscapes at a cost of £1250 + VAT. |
| ii) | Christmas Event and Summer Village Fete
It is with sadness that the Parish Council and Summer Fete Committee have had to cancel the Christmas Event and Summer Fete, due to Covid-19 restrictions and guidelines on social distancing. |
| iii) | Trees on The Green Maintenance Schedule Phase 1 & Phase 2 Quotes
The Clerk presented quotes for the two phases, from DM Trees and Tilbrook's, it was agreed to do the two phases over two financial years; Phase 1 urgent works in 2020/21 and Phase 2 to be done in 2021/22.
<u>Resolved 20/11/8.02</u>
It was agreed to accept the quote from Tilbrook's for the Phase 1 tree works on the Green at a cost of £3,400.00 + VAT.

The Clerk was asked to request that the two self-seeded trees near the pond to also be removed, within the quote.
The Clerk was also asked to liaise with the Playing Field Committee, regarding several trees on the playing field that need maintaining and works and then get a separate quote for the trees in question. |
| iv) | Wildflower Planting in the Village
Deferred to Spring 2021 |

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- v) **Phone Box Library – The Green**
It was agreed to hold a public consultation on this in the next edition of the Umbrella.
The Clerk is to look into quotes from BT and possible Locality funding.

20/11/9 **Correspondence:**
None.

20/11/10
i) **Finance & Policies:**
Parish Council Bank Reconciliation from List of Payments/Receipts
The Payments and receipts were scrutinised and approved. The Lloyds account balance was confirmed as £28,204.32 as of 23rd October 2020.

Resolved 20/11/10.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman of the meeting (AL).

- ii) **Parish Council Account Cheques for signing and approval**

Resolved 20/11/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. A. Long & Cllr. M. Fitzjohn.

CAS	Website Fee	001046	£60.00	
SALC	Payroll	001047	£54.00	
ICO	Data Protection Fee	001048	£40.00	
Mrs V Bright	Mileage & postage	001049	£58.58	

- iii) **To approve the Clerk's pay rise in-line with NJC Pay Scales 2020/21**

Resolved 20/11/10.03

It was agreed to increase the Clerks pay in-line with the 2020/21 increase in the NJC pay scales. Increasing the Clerks salary from £12.39 per hour to £12.73 per hour, with effect from 1st April 2020.

20/11/11 **Items for next Meeting to be held on Monday 5th October 2020 at 7:30pm, venue to be confirmed.**

- Phone Box – Library
- Low Flying Planes Update
- Highways Updates

Meeting closed at 9:05pm

Signed: *Andrew Long*
Chair, TSMPC

Date: 18th January 2021

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