

TUDDENHAM ST MARY PARISH COUNCIL

Minutes of the Meeting of Tuddenham St Mary Parish Council
Held on Monday 4th April 2022 at 7:30pm

Councillors present: Cllr. A. Long (AL), Cllr. A. Spence (AS), Cllr. K. Soons (KS) & Cllr. N. Crockford (NC).

Present: Clerk – Vicky Bright. Rob Gray – Umbrella.

ITEM	<u>Public Forum – LGA 1972, Section 100(1):</u> 9 members of public were in attendance. <ul style="list-style-type: none">• The Clerk was asked to follow up on the request made in December 2021 to Highways for 'Quieter' surfacing when the High Street is resurfaced.• The issue of the ditch and flooding at the playing field entrance was raised again. The Clerk confirmed that SCC had accepted responsibility and were meant to be dealing With the issue. The Clerk is to chase this up.• The Dog Waste Bin by the Pond is damaged, the Clerk was asked to report to WSC.
22/04/1	<u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u> Cllr. Claire Unwin, Cllr. Liz Michie and Cllr. Mark Fitzjohn. <u>Absent:</u> None.
22/04/2	<u>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</u> Cllr. A. Spence declared an interest in Item 8(i).
22/04/3	<u>Reports from Outside Bodies:</u>
i)	SCC – County Councillor – Cllr. Colin Noble sent apologies.
ii)	WSC – District Councillor – Cllr. Brian Harvey sent apologies.
22/04/4	<u>To Approve the Minutes of the Parish Council Meeting held on 7th March 2022:</u> <u>Resolved 22/04/4.01</u> The minutes of the Parish Council meeting held on 7 th March 2022 were adopted as a true statement and signed by the Chairman of the meeting (AL).
22/04/5	<u>Highways & Footpaths:</u>
i)	<u>Update on Highways Meeting held on 10th March 2022 Re: Outstanding Highways Issues in Village (AS)</u> Cllr. Spence advised she had attended a Highways walk-about with David Chenery- SCC Highways, Cllr. Colin Noble (SCC) and Cllr. Brian Harvey (WSC). The issues over HGV are to be dealt with following the consultation period, the following points were discussed; <ul style="list-style-type: none">• As discussed, the collision map does not seem to reflect the number of crashes we were aware of at the Higham Rd junction. We will promote people reporting accidents to the Police in future in the village newsletter. We still have safety concerns about this junction and the bend near the Pub.• Highways will be carrying out Speed Surveys, including HGVs in three locations once funding has been agreed.

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- During our walk we noticed 8 waste trucks coming through the village; Brian and Colin will email the waste department to request the approved routes are used rather than cutting through Tuddenham.
- Colin Noble suggested during the visit he may have funds to re-white line in areas where this has deteriorated, the SLOW signs at the bends, and the possible pathway.
- Road Surface – A local resident has identified that the High St has been marked up for road resurfacing. We would strongly urge the Highways department to resurface with a noise reduction surface and have asked that Colin and Brian advocate for this for our village due to the on-going difficulties we have with the volume of HGVs and agricultural vehicles using the village as a through route.
- The collapsed drain, ref 313727 reported on 22/3/21, under the road is continually raised at each Parish Council meeting and we would appreciate some support in establishing when this work will be completed. This causes flooding across a single track road which is used by pedestrians as well as vehicles.
- We discussed a Zebra crossing which due to the cost £50,000 and the frequency of use/amount of footfall was not felt to be a safe or cost effective solution.

ii) Highway Gates Funding Update (Tuddenham Mill/Cavenham Rd) (CU)

Cllr. Unwin was not present at the meeting to give an update.

iii) SID Data Report / Update on new post & Static VAS Unit removal High St

The recent data reported showed at least 13 vehicles travelling at speeds between 54-59mph. Brian Harvey is going to do a Zoom training session with Matt on data reporting.

iv) Discuss +/- Agree costs for Speed Surveys in the village (AS)

Resolved 22/04/5.01

It was agreed to instruct Highways to proceed with the speed surveys at a cost of £800. The surveys are to be funded 50/50 by Cllr. Harvey (WSC) & Cllr. Noble (SCC), with a contribution by the PC. The surveys will record HGV's as well.

v) Speed Watch Update (AS)

Cllr. Spence confirmed that 1-2 sessions had taken place since last meeting. The Mildenhall end of the village was picking up speeds beyond the 30mph limit, so she asked PC Helen Selfe if the location near the Water pump could be used instead, as a more suitable location.

22/04/6

i) Planning Matters:

Update on Objections & Request for Further Information submitted 9th March 2022

DC/22/2205/FUL & DC/22/2206/LB - a. conversion of existing dwelling to form hotel guest rooms with ancillary function space b. rear and side extension forming restaurant pavilion (demolition of existing extension and outbuildings) c. alterations to existing vehicle access and associated external works Location: The Old Mill Farmhouse, High Street, Tuddenham

The Clerk gave the following update from the LPA;

"I note your objection and that will remain on file. I have sent your comments and the objection from the neighbour to the agent this morning for comment, so will come back to you with his response, when I have it and arrange an extension of time to allow Parish Council discussion."

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- ii) **DC/22/0310/FUL – change of use from farm shop and café (class E) to mixed use farm shop, cafe and dog day-care (class E/sui genesis) Location: Longwood Farm Shop, Icklingham Road, Tuddenham**
Application withdrawn.
- iii) **New Parish Councils Group Update & Next Meeting Date (AS)**
No update and next meeting TBC.
- 22/04/7**
- i) **Parish Matters:**
Discuss Play Equipment & Wellbeing Area (Outdoor Gym) – Updated Quotes & Funding
The Clerk is meeting with the TPFMC and PlayQuip this week to agree the location and equipment for the Outdoor Gym.

The Clerk is applying to funding/grant applications now the new financial year rounds have begun. The Clerk is to approach the Cockerton Trust regarding their offer to give a further grant.
- ii) **Playing Field - Tree Works Update**
Works are due to start next week. Cllr. Long has secured the bird boxes and they will be installed after the works have been carried out.
- iii) **Village Sign Plinth Repair/ Bench Maintenance / Bus Shelter Roof Quotes**
The Clerk advised that the contractor had not been in touch, it was agreed to get new quotes. Cllr. Spence volunteered to treat the two benches by the hall (Cllr. Soons offered to purchase the paint/stain). The Clerk is to get new quotes for the Village Sign plinth repairs and the repairs for the Bus Shelter roof.
- iv) **Update on Dog Bin for the track from High Street to Herringswell (Hall Farm)**
The Clerk presented quotes and options. It was agreed to ask WSC to move the Dog Waste Bin on the Green to the entrance to the footpath. The general waste bin on the Green will be labelled as Gog waste too.
- v) **Queens Jubilee Celebrations Update**
Cllr. Unwin and Esme are putting together photos of the village for a History display. Andrew Garnett is loaning a Gazebo. The Village Hall is lending the chairs. A grant from Cllr. Harvey (WSC) has been kindly agreed.
- vi) **Litter Pick & Village Spring Clean 2022 Report**
20 plus people attended, with 15 bags of litter being collected. The volunteers also cleaned the village signs and swept the Highways/footpaths. Cllr. Soons volunteered to clean the Higham Road Village sign.
- 22/04/8**
- i) **Councillor & Community Reports:**
Village Hall Committee Report
No report. Cllr. Spence advised that they are looking at re-starting the Youth Club in June.
- ii) **Tuddenham Playing Field Committee Report**

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The Committee are in the process of changing to a CIO, this is a 40-day process. 5 trustees are to stand. It was discussed that it would be a good idea to have the PC take the lead on the TPFMC and the VHC and combine all the committees under the PC. A meeting with Cllr. Long and the TPFMC is to be arranged after this meeting, to discuss funding, risk assessments etc.

22/04/9

Correspondence:

None.

22/04/10

i)

Finance & Policies:

Parish Council Bank Reconciliation from List of Payments/Receipts

The Payments and receipts were scrutinised and approved. The Lloyds account balance was confirmed as £25,332.69, as of 23rd March 2022.

Resolved 22/04/10.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman of the meeting (AL).

ii)

Parish Council Account Cheques for signing and approval

Resolved 22/04/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. A. Long & Cllr. K. Soons.

Village Hall	Fridge donation replacement Chq	001082	£364.00
Mrs V Bright	Mileage & expenses	001083	£30.40
Mrs V Bright	Office allowance 22/23	001084	£312.00
SALC	Payroll Oct 21-March 22	001085	£54.00
SALC	Membership 22/23	001086	£193.18
SCC	Street Lighting 21/22	001087	£684.86

iii)

Approve Clerks Pay increase in-line with NJC Pay Scales Increase 2021/22

Resolved 22/04/10.03

It was agreed to increase the Clerks hourly rate in-line with the 21/22 NJC Pay Scales increase, from £12.73 per hour to £12.95 per hour.

22/04/11

Items for the Annual Parish Council Meeting to be held on Monday 9th May 2022, following the Annual Parish Assembly at 7pm in the Village Hall.

Meeting closed at 8:57pm

Signed: *C. Unwin*

Date: 9th May 2022

Chair, TSMPC