

TUDDENHAM ST MARY PARISH COUNCIL

Minutes of the Meeting of Tuddenham St Mary Parish Council
Held on Monday 25th July 2022 at 8pm

Councillors present: Cllr. C. Unwin (Chair – CU), Cllr. A. Spence (AS), Cllr. N. Crockford (NC) & Cllr. A. Long (AL (arrived 8:07pm).

Present: Clerk – Vicky Bright. Rob Gray – Umbrella. Graham Dudley – VH Committee.

ITEM	<u>Public Forum – LGA 1972, Section 100(1):</u>
	6 members of public were in attendance.
22/07/1	<u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u> Cllr. Liz Michie, Cllr. Karen Soons and Cllr. Mark Fitzjohn. <u>Absent:</u> None.
22/07/2	<u>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</u> None.
22/07/3	<u>Reports from Outside Bodies:</u>
i)	SCC – County Councillor – Cllr. Colin Noble sent apologies.
ii)	WSC – District Councillor – Cllr. Brian Harvey sent apologies.
	Cllr. Unwin confirmed that the District, County & MP had agreed to hold a Village Surgery, dates are to be confirmed in October 2022. It was agreed to hold a village consultation a week before to raise and collate issues to be raised at the Surgery.
22/07/4	<u>To Approve the Minutes of the Parish Council Meeting held on 13th June 2022:</u> <u>Resolved 22/07/4.01</u> The minutes of the Parish Council meeting held on 13 th June 2022 were adopted as a true statement and signed by the Chairman of the meeting (CU).
22/07/5	<u>Highways & Footpaths:</u>
i)	<u>Update on Outstanding Highways Issues in Village (AS)</u> Cllr. Spence advised; <ul style="list-style-type: none">• No response received from David Chenery – SCC Highways regarding the issues raised and works agreed at the walkabout with the engineer and our District/County Cllr's. So she has now reported each issue separately on the Highways Reporting Tool.• Tuddenham Mill Bridge response from Highways Structures Team; <i>'Small bridges such as this are subject to biennial inspections, with the last one undertaken in December 2021. The inspection indicated that there are currently no significant defects present in the primary elements of the bridge that would indicate that it is not currently capable of carrying HGV traffic. Small brick arch bridges such as this are generally robust and reliable forms of construction that usually exhibit</i>

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significant signs of distress well before they are at risk of failure. The recent inspection has indicated that there are some minor maintenance works required (which is not uncommon for a brick culvert of this type and age), however they are not significant/urgent and will be considered and prioritised alongside all other maintenance requirements on structures throughout the County. We will continue to undertake regular inspections of the culvert to ensure that it remains safe for use.'

- Footway lining on the High Street has been requested from Highways, but no response yet received.
- SCC HGV Review response states 'lack of sufficient evidence of points we raised'. The full response will be published in the Umbrella. Cllr. Spence advised residents to report any issues/incidents to the online reporting to start building evidence

*John Kendall again raised the suggestion of campaigning and joining forces with Kennett/Kentford and Barton Mills PC's to get a A14/A11 link. The Clerk reiterated that we did a full petition in 2016 and wrote to our MP/LEP, but got a negative response. The Clerk is to send the letters/petition sent and the LEP response to Cllr. Spence and Cllr. Unwin for their info.

- ii) **Highway Gates Funding Update (Tuddenham Mill/Cavenham Rd) (CU)**
Cllr. Unwin advised Cllr. Noble will not support us and she has still not received quotes. The company Cllr. Soons suggested does not supply Highway Gates. Cllr. Unwin is to report the missing gate at Tuddenham Mill again to Highways and ask for costings for the PC to pay for it.
- iii) **Update on Temple Bridge/Ford – Ref: Motorcycles and horse's signage**
Claire Dickson – PROW SCC confirmed more advisory signage is to be installed in the area, but she is currently waiting on samples of signage from Forest England.
- iv) **Update on Bridge damage – Tuddenham Footpath 004 (Mill Street) (Ref: SCC00361545)**
Response from Highways;
"Thank you for contacting us. We have reviewed your report and contacted the landowner regarding this issue. We hope to achieve a resolution soon with their co-operation."
- v) **Update on Ditch/Flooding at Playing Field Entrance**
Cllr. Spence confirmed the issue was reported to Highways in 2021 and had a reference number, which has now been closed. The Clerk confirmed that she has not received any update or response from Highways, and she has now emailed Cllr. Noble on 3 separate occasions to ask for his assistance, with no response received. Cllr. Spence is to now escalate the complaint and issue of the ditch to SCC Chief Executive.
- vi) **Speedwatch / SID Data Report / Update on new post & Static VAS Unit removal High St**
3 sessions of Speedwatch have been held since the last meeting. No SID data is available as the unit is damaged and all data is corrupt. Currently looking at new SID units; Swarco or Westcotec are the approved suppliers. Cllr. Spence is to get quotes, to include Solar panels, lithium batteries and data collection software/compatibility. The Clerk confirmed there is £650 available in the budget (£150 in the SID/Speedwatch pit and £500 in Other Projects). It was suggested to approach our District & County Cllr's for a Locality grant to help fund the new SID.

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The Clerk confirmed that the static VAS unit on the High Street is unrepairable, hence why it has not been repaired and it was agreed by the PC at their September 2021 meeting to have it removed and put the new SID post in its place, we are currently waiting on date for works to remove the unit and install the post (

22/07/6

i)

Planning Matters:

Update on Applications DC/22/0205/FUL & DC/22/0206/LB - a. conversion of existing dwelling to form hotel guest rooms with ancillary function space b. rear and side extension forming restaurant pavilion (demolition of existing extension and outbuildings) c. alterations to existing vehicle access and associated external works. Location: The Old Mill Farmhouse, High Street, Tuddenham

Resolved 22/07/6.01

- It was agreed to Object to applications DC/22/0205/FUL & DC/22/0206/LB on the grounds of noise and odour impact on neighbouring properties and the fact that the suggested mitigation in the noise and odour assessments has not been given assurances and therefore there is no guarantee they will be carried out.

ii)

DC/22/1041/FUL - Installation of flank windows and cladding to end elevation Location Storage Building Old Hall Farm Higham Road Tuddenham

Resolved 22/07/6.02

No Objections to application DC/22/1041/FUL.

22/07/7

i)

Community Reports

Village Hall Committee Report

No report.

ii)

Playing Field Committee Report

No report.

iii)

Cricket Club Net Proposal to discuss

Cllr. Spence presented a proposal to place permanent enclosed cricket nets beside the Bowling Green, from the Playing Field Committee. It was agreed that the PC offers No Objections but that they need to be removable should the lease end or terminate.

*It was noted that the lease needs reviewing and updating.

22/07/8

i)

Parish Matters:

Play Equipment Update on Funding / Update on Outdoor Multi-Gym Installation & Well-being Area

The Clerk confirmed the outdoor gym equipment has been installed. The Clerk presented a funding report for the play area project;
£7,247.00 Outdoor Gym Equipment PHASE 1 – Funding secured through PC Reserves! Equipment has already been installed this week!

£57,219.00 Play Equipment PHASE 2 (£30,500.00 secured in grants) £26,719 balance still to secure.

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Grants/Funding applied for;

Cockerton Trust Grant secured = £30,000 (awaiting payment)

Manorial Fund Grant secured = £500 (received Sept 2020)

Big Lottery Awards for All Grant Applied for £10,000 (awaiting decision – Sept 2022)

Suffolk Community Foundation Giving Fund Applied for £2,000 (awaiting decision – Sept 2022)

Currently working on an application to the Reaching Communities Fund for £14,000!

Also written to Breedon's, & Allen Newport for contributions.

ii)

Bus Shelter Roof Repairs Update

The repairs to the village sign plinth have been completed.

The roof fascia's and soffits have been replaced, but the roof is worse than thought and needs replacing; due to years of patch repairs, 3 different types of tiles being used and no longer interlocking & not being waterproof, along with inadequate felt being used. The contractor who did the fascia's has installed a temporary wire mesh to stop tiles from slipping of. The Clerk presented a quote from The Roofing Company for £1080.00, the contractor is prepared to do a deal, if the PC agrees to a company sign being affixed to the shelter advertising their business. It was discussed that the quote seemed a lot for a small roof, and whether the bus shelter roof was needed to be replaced. The Clerk has left the quote and contact with Cllr. Spence, who will look at comparison quotes.

iii)

Discuss Pride Flag Removal

The Chair expressed her disappointment at the removal and discarding of the Pride Flag from the Green. She has advised that she will ensure that the application for planning permission for the flag posts will be done in plenty of time for next year's Pride. It was agreed to put an article in the Umbrella stressing the importance of the Pride Month and tolerance.

22/07/9

Correspondence:

Andrew Garnett from Millhouse Homes sent a letter explaining the hold up with the planning approval for the 2 dwellings proposed on the old village hall site; the Clerk advised he write to Rachel Almond at WSC LPA and copy in Cllr. Brian Harvey – WSC for his help.

22/07/10

i)

Finance & Policies:

Parish Council Bank Reconciliation from List of Payments/Receipts

The Payments and receipts were scrutinised and approved. The Lloyds account balance was confirmed as £35,902.95 as of 30th June 2022.

Resolved 22/07/10.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman of the meeting (CU).

ii)

Parish Council Account Cheques for signing and approval

Resolved 22/07/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. A. Long, Cllr. C. Unwin & Cllr. M. Fitzjohn between meetings.

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Opus People Ltd	Interim Clerk salary	001094	£448.02
WSC	Bin relocation	001095	£45.00
Tilbrooks	Playing field tree works / Phase 2 Green tree works	001096	£7230.90
Mrs V Bright	Mileage & postage	001097	£22.25
Mr R Gray	Umbrella donation	001098	£150.00
Tuddenham VH	Hall hire	001100	£84.00
Ian Cheshire	Bus shelter & village sign repairs	001101	£1,550.00
Mrs V Bright	Final salary 1-7 August 22 & holiday owed in lieu 12.25 hrs	001102	£249.29
SALC	Cllr training A Spence	001103	£62.40
SALC	Chair/Leadership training C Unwin	001104	£124.80

iii)

Consider any S.137 Donations Requests Received & Agree TPFMC Donation for Annual Upkeep

The Clerk that no requests had been received by Community Groups for a S.137 donation. Cllr. Spence advised that the Playing Field Committee had requested a donation of £1000 towards annual upkeep. The Clerk advised that we already refund their £25 rent annually, and that we would need more details on what the donation is to be used for, what costs they currently incur annually and that a formal request should be put in writing to the Clerk/Parish Council.

iv)

Discuss Clerk's Resignation and Interview Panel

The Clerks final day of employment with the Council will be 7th August 2022. The Clerk advised that she has advertised the vacancy on the PC website, Village Facebook page, Notice board and through SALC and NALC. The Clerk also reiterated that she will prepare a full handover for the new Clerk or Chair upon leaving. It was agreed that Cllr. Unwin, Cllr. Spence and Cllr. Long will be the interview panel when applications are received.

22/07/11

The Next Parish Council Meeting to be held on Monday 5th September 2022, at 7:30pm in the Village Hall.

Meeting closed at 9:48pm

Signed: *C. Unwin*
Chair, TSMPC

Date: 17/09/22