

TUDDENHAM ST MARY PARISH COUNCIL

Minutes of the Meeting of Tuddenham St Mary Parish Council
Held on Monday 06th February 2023 at 7:00pm

Councillors present: Cllr C. Unwin (CU) Cllr A. Spence- Vice Chair (AS) Cllr A. Long (AL) Cllr K. Burt (KB) Cllr K. Soons (KS) Cllr L. Michie (LM) Cllr B. Harvey (BH)

Present: Rob Gray – Umbrella (RG) Andrew Garnett – Village Hall Development (AG)

A note to the councillors and members of public in attendance read out by (CU):

A Note on Public Participation at Meetings

1) Participation in the public forum A council meeting is not a public meeting, it is a meeting conducted in public. There is no requirement in law to provide a public forum. As the council meets and makes its decisions in public and is committed to community engagement, we warmly invite members of the public, the press, the police and district, borough or county councillors to attend our meetings and contribute during the public forum. Please respect that this is a meeting to conduct council business. Interjections are not permitted and if you disrupt business in any way you may be asked to leave. If you feel that you do not wish to take part in the public forum or if your problem is complex, you might wish to provide information to the council prior to the meeting (at least seven days if possible) using the contact details below. Following amendments made to the law in 2014, any person attending a council (or committee) meeting can report on the proceedings of the meeting. 'Reporting' is defined as filming, photographing, audio recording, written reporting (e.g. blogging) or oral commentary (not during the meeting). The following rules will apply to the public forum:-

- The agenda will indicate when the forum will take place, which will generally be early on the agenda so that councillors can take account of any views expressed. The public participation session will normally be for a maximum period of 15 minutes.
- Questions and comments should relate to business on the agenda and only one question on a topic will generally be received from each person and supplementary questions will be at the Chairman's discretion. No question shall be repeated within a six-month period. The Chairman may direct that a written or oral response be given.
- A person shall raise their hand when requesting to speak. Questions must be addressed to the Chairman and a member of the public must not speak for more than three minutes.

2) Reports in the public forum The Council provides an opportunity for the police and district, borough or county councillors to present reports. An opportunity will be given to ask questions, at the council's discretion, subject to the relevant conditions above and within an overall time limit of 15 minutes.

ITEM

06/02/01

i)

Public Forum – LGA 1972, Section 100(1):

MOP 1 – No draft minutes on website. (CU) We will make sure the clerk does this. MOP1 – I also don't agree with the note on public participation for the public on the agenda. (CU) I don't agree, they are there to make all members of the public aware so that we don't waste time at meetings. Andrew Garnett – I would like to speak about the bowls club fence being replaced and see it is not on the agenda, (CU) You can take 3 minutes to do so now if you wish? (MB) Ok Repairs to the playing field bowls club are to go ahead, we have quotes for complete replacement and repairs. (CU) We need to set up a separate meeting to look at funding for this. (AG) We would also like to ask for help with funding for a defibrillator at the village

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- ii) hall of £245.00 as the rest of the cost is being covered by the village hall committee. MOP 2 – I would like to talk about the war memorial as it is not on the agenda. (CU) I have an update on that. MOP1- Are you going to reject the new development on the farm land as it is going to negatively impact the village. (CU) When the plans come through consultation we will look at them and vote. MOP1 – Are you going to reject them? (AS) We can't pre-empt how we are going to vote as we haven't seen the plans yet. MOP1 – Street lights are not working that belong to the Parish council, it's not on the agenda. (AS) The light you are referencing is working, I will ask the clerk to write to Suffolk County Council to adopt the lights on Higham Road and outside The Mill. MOP1 – There are no brackets on the polls for the SID (AS) We can't change them as we don't know what SID we will be replacing the old one with. (CU) Public forum is closed.

Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):

- iii) Cllr C. Nobel
Kerry Maidwell – Due to Sickness
Cllr C. Bignell – On Holiday
- iv) **Absent:**
None.

Introductions and Recognitions

(AS) Thank you to John Hellard for putting the speed recognition signs up at each end of the village.

- 06/02/2 **Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:**
None.

- 06/02/3 **Reports from Outside Bodies:**
i) **SCC – County Councillor –** None

- ii) **WSC- District Councillor –** (BH) Change in the way the election is being held, all voting members of the public now have to present valid identification, a SCC issued bus pass IS acceptable. This change does not effect the postal vote. Street lighting responsibility is worth looking at, county lines is still an issue, consultation for the Solar Farm is still ongoing, there will be another site visit on the 31st of January that the public are allowed to attend, the tree officer is going to attend, SCC, WSC and CCC are all objecting to the plans. All councils want actual details on how the battery system will be protected and are unhappy about the fact that the Sunnica Development company are only running safety tests on a quarter of the power that will be housed in the solar farm. There is still a significant number of rough

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sleepers in the surrounding towns. The Janic Consultation is not currently available for comment. (CU) Can we confirm we are waiting for Janic to actually submit planning that we can then comment on. (BH) At this time there is no actual support for the current plan. Suffolk Highways are still in favour of closing the A11 central reservation. We have a meeting with Suffolk Highways to consult further about this. They still haven't applied a planning application to Suffolk County Council.

iii) **Village Consultation and Surgery Report –**

(AS) To propose a date for the next Village Consultation to be 18th March in the village hall from 12:30pm – 14:30pm if available. The plan is to have 2 consultations per year (CU) This is to plan for next years budget and to ask the SCC and WSC to consider issues raised in these consultations.

06/02/4

To Approve the Minutes of the Parish Council Meeting held on the 09th January 2023:
Resolved 06/02/2023

06/02/5

Highways & Footpaths:

i)

Update on Outstanding Highways Issues in Village (AS)

(AS) Van was moved, the give way sign at the bottom of the road to Worlington was removed but the directional sign is still damaged. (KS) Other villages have repaired signs themselves that are non mandatory. (CU) So they are non mandatory? (KS) It is unlikely they will be done. (AS) I have cleaned the sign outside Karens house.

ii)

Highway Gates Funding

(AS) 3 quotes have been obtained for a sign that is a replica of the one at Cavenham Road. Quote 1 £588 inc VAT £798 inc installation + £150 for the license
I propose the Parish Council agree to pay the £150 for the license and seek Highways funding for the remaining £798 for the sign and installation. (KS) I'm not sure that the PC can get the license if a third party are going to be carrying out the work? (AS) SCC have sent me the form to complete. (KS) I think you should check. (AS) Who should I check with? (KS) Send it to me and I will find out for you.

iii)

Update on Temple Bridge / Ford Ref Motorcycles and horse signage.

(CU) Andrew you said you were going to walk up and see if the signage was there? (AL) I did and it isn't.

iv)

Update on Ditch/Flooding at Playing Field Entrance(Ref:368233)

(AS) Since last meeting I met with Neil at the pond who said he thinks the pipe internally has collapsed, I spoke with Paul Gibbs our highways engineer who assured me that next time

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there is a heavy rainfall he will come and meet with us. I put in another request concerning the other end of the drain suggesting that Paul Gibbs Neil myself and the pond owner meet, I had a reply from a gentleman called Chuck saying its not their department but that he is going to pass on everything to the drainage team, Paul Gibbs then contacted me saying the drainage team have no record of ever having attended that issue in the past, he also said it was not true as he went on the system and found 3 LA codes linking to this issue and works done on the drains but that it isn't SCC responsibility as it isn't their land and I said I beg to differ, SCC have taken responsibility for it, he said I will pass it onto the community liaison officer Andy Moore who should agree to put an enforcement in place to clear it.

- v) **Speedwatch / SID Data Report / Update on new post & Static VAS Unit removal High St (AS)** Ok. Can I suggest now that we move the SID up the Agenda please. Kerry has gotten a third quote that is a lot cheaper. I will be waiting for an answer to my question about the battery position. (BH) The solar panels sit outside the unit but don't record data. (AS) I will suggest we take a vote on quotations on the next meeting and then go to Colin Noble for funding for the SID and the Highway Gates Sign. (KS) Email ANPR at WSC to ask to be included in the Study.

06/02/6

- i) **Planning Matters:**
Update on Applications DC/22/0205/FUL & DC/22/0206/LB - a. conversion of existing dwelling to form hotel guest rooms with ancillary function space b. rear and side extension forming restaurant pavilion (demolition of existing extension and outbuildings) c. alterations to existing vehicle access and associated external works. Location: The Old Mill Farmhouse, High Street, Tuddenham
(Malcolm Keeble) I am concerned about the planning application for the sound allowances at The Mill due to the details having been changed to say 64db is acceptable for me to hear from my bedroom window which of course it is not. (CU) we can investigate this. (BH) West Suffolk Planning recognise the need for a DB level meter that actual switches off the PA system when the specified time a DB level is reached.
- ii) **Village Hall Development**
(AG) The planning has been approved.
- iii) **Sunnica Solar Farm Consultation Update**
See BH WSC Report.

06/02/7

- Community Reports**
- i) **Village Hall Committee Report .**
(AS) Next meeting is 3rd Tuesday of the month.
- ii) **Playing Field Committee Report**
(CU) We just agreed a tight budget and the playing field committee are requesting a large sum I propose we chose some representatives from the council to meet with the playing field Committee to discuss some other issues. (AS) I would like to nominate CU and AL to meet with

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me and the playing field committee about the issues. (CU) We don't have £1500 in the budget but we can look at working together for a grant application on their behalf but we don't have it in the budget to give. (CU) Resolved Unanimous vote to no to the request for £1500.

06/02/8

i)

Parish Matters:

Play Equipment Update on Funding / Update on Outdoor Multi-Gym Installation & Well-being Area

Grants/Funding applied for;

Cockerton Trust Grant secured = £30,000 (awaiting payment)

Cockerton Trust Grant Request = £13000 (Awaiting decision)

Big Lottery Awards for All Grant Applied for £10,000 (Granted and paid)

(CU) We have received updated plans for the new play equipment the new cost is an additional £13000 and asked the Cockerton Trust for an additional £13000 that they are voting on tonight.

ii)

Phone Mast Request Update

(CU) No update.

iii)

Trees

(AS) 3 quotes received, Cheapest is Ligna, (CU) Shall we vote on the quote for Ligna. Unanimously voted for the £460 for Ligna,

iv)

Flag and Flag Pole

(CU) I will send an email application to BH for this.

v)

Village Sign and Memorial (on Green) Replacement

(CU) I will send an email application to BH for this. I have asked someone at a Suffolk Heritage association for help with this and they have passed my details along with what it is we are proposing onto the correct body.

vi)

Warm Spaces

(AS) Cath Dunnett has said it is not being used. I feel it doesn't need to be on the agenda. All agreed.

vii)

To set a date for the next Village Consultation

18th March in the village hall from 12:30pm – 14:30pm

viii)

Set a date for the Village Spring Clean and notify The Umbrella

(AS) 26th March it's a Sunday, how the weeds sweep up and litter pick along with sign clean.

ix)

Ownership of filling out the Delivering Affordable Housing Questionnaire

(AS) All received this, can we vote on whether we are happy for affordable housing in the village and I will fill out the form and return it. Unanimously agree to a yes.

06/02/9

Correspondence:

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- i) (CU) I have had a parishioner complain that they can't get their buggy by the path by the bollards on Cavenham Road, I think we should cut the bank back or we could request a widening of the path as there is no alternative route for walking. (AS) I think you should report it on the Suffolk Highways tool.
- (CU) It has been asked if there would be provision for another dog poo bin. (AS) It has been suggested a dog poo bin be put near the pond and a litter bin be put near the playing field.
- (CU) we cant get the bins moved as they will take them away as they no longer make and supply dog poo bins it is now just litter bins. (AS) I believe they will move them. (AS) I will ask the clerk to write to them and ask for the poo bin on the corner of the playing field to be relocated near the bin and a new litter bin to go into the corner of the playing field.
- (AS) I emailed Adam Tilbrook about the Plane flight paths causing noise and he did come back to me and said that he hadn't heard of a change in route from the aviation authority. He gave an email address for the Community Relationship Adviser for the RAF Natalie Murphy email address to be provided to MOP.

06/02/10

Finance & Policies:

- i) **Vote on authorising an extra 2 hours per week overtime from February 1st to 30th April for the clerk to carry out training to gain CiLCA in order for the council to retain its General Power of Competence. Further training hours may be required but we should look at this on a 3 monthly basis.**
- CU) Kerry has asked the council to authorise an additional 2 hours per week to carry out a training course to retain our General Power of Confidence. All in agreement.
- Resolved**
- ii) **Signing of Payments Authorisation Form which includes Clerks wage (Sheet Attached)**
- Examined by all councillors and signed off by CU (chairman and bank signatory) and AS (Vice Chairman and bank signatory)
- iii) **Sign off and recognition of the Bank reconciliation. (Details attached on a separate sheet)**
- Examined by all councillors and signed off by CU (chairman and bank signatory) and AS (Vice Chairman and bank signatory)
- iv) **Sign Off and Approval of The Budget by Council and Chairman (Sheet attached)**
- Examined by all councillors and signed off by CU (chairman and bank signatory) and AS (Vice Chairman and bank signatory)

06/02/11

Councillor Reports & Items for the next Parish Council Meeting

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The Next Parish Council Meeting to be held on Monday 6th March 2023, at 7:00pm in the Village Hall.

Meeting closed at 20:34 pm

Signed: *Claire Unwin*

Date: 06/03/2023

Chair, TSMPC