

# TUDDENHAM ST MARY PARISH COUNCIL

Minutes of the meeting of Tuddenham St Mary Parish Council  
Held at the Village Hall on Tuesday 19<sup>th</sup> May 2015 at 7.16pm

**Councillors Present:** Cllr A Long (AL) - Chairman, Cllr R Burt (RB) – Vice Chairman, Cllr V Foulger (VF), Cllr K Soons (KS), Cllr J Kendall (JK)

**Present:** Su Field – Interim Parish Clerk

Item	The Chairman welcomed everyone.	Action
19/05/1	<p><b><u>Public Forum – LGA 1972, Section 100(1)</u></b> 4 members of the public were present.</p>	
19/05/2	<p><b><u>Local Authority Reports:</u></b>  <b>i) Mildenhall SNT</b>                      No report received despite a request that it be sent.                      Clerk to contact the PCSO to request the report which will then be forwarded onto Councillors.</p>	Clerk
	<p><b>ii) Suffolk County Council</b> No report received.</p>	
	<p><b>iii) Forest Heath District Council</b> As per Cllr Burt’s report for the Annual General Meeting.</p>	
19/05/3	<p><b><u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u></b> None  <b><u>Absent:</u></b> None</p>	
19/05/4	<p><b><u>Declarations of Members’ Interests (for items on the agenda) – LGA 2000 Part III:</u></b> None</p>	
19/05/5	<p><b><u>Minutes of the last meeting – LGA 1972, Schedule 12, para41(2):</u></b>  <u>Resolved</u>                      The Minutes of the meeting of 21<sup>st</sup> April 2015 were adopted as a true statement and signed by Cllr Andrew Long.</p>	
19/05/6	<p><b><u>Councillor Vacancies</u></b>                      The Clerk has drafted the Notice of Vacancies which will require display on the village noticeboard. If no election is called by 10 residents by 14<sup>th</sup> June 2015 interested persons can be co-opted on 16<sup>th</sup> June 2015.</p> <p>Former councillor Susan Cook was present in the audience and stated her interest in being co-opted onto the Parish Council at the appropriate time. She would very much like to be co-opted to represent the various village groups of which she is an active member. The Parish Council were very much in favour of this suggestion and requested the Clerk to include a standing item on forthcoming monthly agendas for an update about village community groups.</p>	Clerk

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It was agreed that if no more than one additional person expresses an interest in being co-opted, Susan Cook will be co-opted onto the Parish Council at the next meeting (16<sup>th</sup> June 2015).

19/05/7

## **Highway Matters:**

Following confirmation from Highways at SCC that the repairs that had been requested will not be auctioned until their programme of works for 2016-17 the Clerk was instructed to write to Anglian Water to ascertain whether as their earlier works, outside the Church, had caused the dip whether they will repair as soon as possible.

Cllr Kendall informed the meeting that, after some considerable wait, the "Tuddenham 3 Miles" signs had now been installed on the A11.

Clerk

i)

## **Speed Reduction Program of Works SCC Survey Update**

Correspondence now received from SCC following their survey of three sites within the village for the mounting of the VAS.

It was agreed that the Parish Councillors will meet to view the sites identified themselves before a formal response is sent to SCC.

KS requested the Clerk to ascertain whether the VAS site can be close to the 30mph signs or whether there are restrictions in place. The Clerk was also instructed to ascertain what the criteria is in relation to visual restrictions.

Clerk

ii)

## **40mph Buffer Zone Update**

The Parish Council are concerned that this matter has still not been actioned despite funding having been in place for some considerable time.

Clerk instructed to contact SCC again to elicit a start date for the work.

Clerk

19/05/8

## **Clerk's Report and Updates from Previous Meetings (for info only)**

It has been confirmed by SCC (David Stiles) that all remedial works are currently within the 2016-17 schedule of works (outside of the Church and Cherry Hill). Cllr Noble has been requested to see if he can get the works brought earlier in the programme but he has indicated that there is nothing that he can do and that it is because of budgetary constraints.

No response from the Playing Fields Committee concerning the Parish Council's request to reinstate the fence along the side of the Permissive Path.

As reported in Minute 19/05/7 ii) above the results of the Survey have now been received from Hen Abbott at SCC – copies available for inspection this evening. The Parish Council will need to respond to her with their views as to the locations identified for the VAS.

19/05/9

## **Correspondence**

Invitation to Change of Command at RAF Mildenhall on 28<sup>th</sup> May for Chairman and guest.

19/05/10

## **Planning Matters**

None.

19/05/11

## **Finance & Policies**

JK indicated his concerns around the amount of money the Parish Council were charged for the creation of the Permissive Path, he believes that they were overcharged and that as public money is involved the work should not have been commissioned.

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AL reminded JK that the work was the subject of a tender process and that there had been a meeting to discuss the tenders received and the contract was formally awarded after due scrutiny.

**i) Parish Council Bank Balances and Reconciliation from list of payments and receipts Resolved**

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled as such by the Chairman.

The Clerk was instructed to obtain a form from Lloyds Bank to include KS as an additional signatory to the account.

Clerk

**ii) Cheques for Signing and Approval Resolved**

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr A Long and Cllr R Burt.

MiJan Ltd	Internal Audit fee	828	£52.25
Mrs V Bright	KIT Hours and Exps	829	£43.60
Mrs S Field	Wages (May)	830	£142.73
Mrs S Field	Expenses	831	£12.78

**iii) Accounts for y/e 31<sup>st</sup> March 2015**

The Clerk presented the accounts, Annual Return and Governance Statement, audited by the Internal Auditor on 28<sup>th</sup> April, which were perused and accepted by all Councillors and the Annual Return was signed by the Chairman.

**19/05/12 Councillors' Reports**

**i) Village Hall Committee Update**

AGM on 20<sup>th</sup> May. Now that confirmation received from West Suffolk the availability of the hall can now be advertised more widely.

It is anticipated that some new groups will be shortly commencing in the Hall, i.e. Pilates possibly starting up every Friday.

**19/05/13 Tuddenham School – Update from Cllr Noble**

Cllr Noble informed the Parish, via email, that the Trust has been sorting out its organisational issues and that Mr S Potts, who acts for them, has been in contact with him and matters now appear to be progressing.

The Parish Council are unhappy with the slowness of progress in relation to the school site and instructed the Clerk to email back to Cllr Noble and Mr Potts informing them that the Parish Council are minded to involve their MP to ensure that the matter is progressed sooner rather than later.

Clerk

The Clerk was also instructed to request the attendance of Mr Potts at the next meeting in order that questions can be posed direct.

Clerk

**19/05/14 Parish Matters**

An additional street light has been 'discovered' following vegetation clearing located at the corner of KS property (corner with Manston) – KS to ascertain if the post has a plaque

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which may inform as to owns it. The light is not working currently so a repair needs to be actioned.

**19/05/15** **Items for Next Meeting (16 June 2015)**

School – invite relevant people

Speed initiatives and why are they not underway (including the location of the 3 VAS sites).

Community Group Update (Standing Item) – Sue Cook

Meeting ended at 7.55pm

Signed: Andrew Long, Chair

Date: 19<sup>th</sup> May 2016