


TUDDENHAM ST MARY PARISH COUNCIL

Chairman: Councillor Claire Unwin
Clerk: Tina Newell
25 Shakespeare Road,
Stowmarket,
Suffolk. IP14 1TU.

 07767 163706

Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an extra ordinary meeting of the Parish Council on **Thursday 12 October 2023 in Tuddenham Village Hall** from 7.00pm to consider the items set out below.

Any person who may find difficulty in access to the meeting is asked to contact the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

AGENDARJ

1.	Apologies for absence: <ul style="list-style-type: none">a. Councillors to receive apologies for absence.b. Councillors to vote on acceptance to apologies for absence.
2.	Declarations of Interest: To receive any Councillors interests in subsequent agenda items: (<i>members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct</i>): To consider requests for dispensation.
3.	Dispensations: To receive and consider any requests for dispensations.
4.	Minutes of previous meeting: To consider, approve and sign the minutes of the last Parish Council meeting held on 18 September 2023.
5.	Public Forum: <ul style="list-style-type: none">a. To receive a report from the District Councillor including an update on the mobile phone signal, waste bins (large enough to take all waste), Speed Indicator Device (SID), change of streetlights to LED and funding for the war memorial refurbishment.b. To receive a report from the County Councillor to include any update on on the safety improvement works on the A11 between Red Lodge and Fiveways roundabout.c. To receive comments or questions from members of the public.
6.	Planning: <ul style="list-style-type: none">a. Councillors to note there have been no planning applications made to the District Council relating to the Parish since the last meeting.

	<ul style="list-style-type: none"> b. Councillors to note planning determinations relating to the Parish since the last meeting including: DC/23/1195/HH 2 Chapel Lane, Tuddenham IP28 6SP WSC: GRANTED. TPC: no comment c. To receive an update on the proposal from the bowls club considered at the last meeting.
7.	<p>Finance (all supporting papers appended:</p> <ul style="list-style-type: none"> a. To receive and approve the finance report for the year ended 30 September 2023. <ul style="list-style-type: none"> I. Bank reconciliation II. Budget to actual payments and receipts III. Reserves IV. Assets b. Councillors to note receipts since the last meeting c. Councillors to approve payments. d. Councilors to consider any amendments required to the bank mandate for internet and cheque payments. e. To consider quotations for the renewal of insurance, due 18.10.2023. f. To receive an update on the purchase of poppy wreaths for the Remembrance Service. g. Councillors to receive quotations to refurbish or replace the Tuddenham Village sign. h. Councilors to consider a budget of up to £50.00 for wood paint to re-stain the benches on the village green.
8.	<p>Governance:</p> <ul style="list-style-type: none"> a. Councilors to receive an update on the official Parish Council email addresses. b. The Chairman to receive an Emergency Continuity Plan. c. Councillors to receive an update on the Limited Assurance Review (external audit) for period ended 31 03 2023. d. Councillors to consider adopting the following policies and procedures: <ul style="list-style-type: none"> I. Equal Opportunities II. Electronic Communications III. Data Breach IV. Freedom of Information

	<ul style="list-style-type: none"> V. General Privacy Notice VI. Subject Access Request VII. Lawful Basis for Processing Data VIII. Document Retention IX. Data Protection X. Internet Banking
9.	<p>The Green:</p> <ul style="list-style-type: none"> a. To receive an update on the application for funding from the War Memorial Trust. b. To consider and agree the location for planting the Memorial Oak.
10.	<p>Thermal Imaging Camera: Councillors to receive an update on the loan of a thermal imaging camera.</p>
11.	<p>Playing field:</p> <ul style="list-style-type: none"> a. To receive an update on a formal contract from SCC to confirm maintenance of drain on entrance to playing field. b. To receive the monthly play inspection report and consider any action. c. To receive a report from the Playing field committee. d. To receive an update on the relocation on one litter bin due to its lack of use. e. To consider an extension to the play area to include picnic benches. f. To receive and agree the wording on a new Playing Field Safety notice and receive quotes for the supply. g. To receive an update on the planning enforcement case regarding the newly erected large play tower.
12.	<p>Road safety:</p> <ul style="list-style-type: none"> I. To receive an update on the new sign for which poles have been received. II. To receive an update on the Pole Tube speed survey and consider any further action required. III. To receive an update on the meeting with Matt Hancock MP where the safety improvement works on the A11 between Red Lodge and Fiveways roundabout was discussed and agree a plan for if/when the application is live. IV. Councillors to receive an update on the safety test of the bridge near Tuddenham Mill.
13.	<p>Street Lighting: To receive an update and a cost to replace one missing and one faulty street light along Higham Road.</p>

14.	Mobile Phone Signal: Councillors to receive an update on the progression of a reliable phone signal.
15.	Correspondence: Councillors to note any correspondence previously circulated and consider any action required including the dumping of 'fastgas' at Cavenham Heath.
16.	Working Together: To receive an update on the public open event on 30 September and consider a date for a further such event.
17.	Councillors to note any items for inclusion in a future meeting:
18.	Chairman to close the meeting.

Tina Newell

Tina Newell | Clerk to Tuddenham Parish Council

7 October 2023